

## APPLICATION to Register a Company with Multiple Business Units for FINA e-Invoice service

### Business Entity Information

Name	<input type="text"/>																	
Company Number (MB)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Personal ID No. (OIB)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
City/town, street address and no.	<input type="text"/>										Postal Code	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Phone	<input type="text"/>																	
Country	<input type="text"/>										ISO Country Code <sup>1</sup>	<input type="text"/>	<input type="text"/>					

If one crafts business (only one company number) is co-owned by two natural persons (each natural person having a separate personal identification number), please designate the service user prior to login to e-Invoice. If one natural person (one OIB) is the owner of more than one crafts business (each crafts business having a separate company number), each crafts business should be registered for e-Invoice separately, as a company (Personal Identification Number – OIB + Company number - MB - of the crafts business).

<sup>1</sup> ISO 3166, two-letter code; international country name abbreviation.

### Business Units

Business Units are organisational units or other parts of the company tasked by the Business Entity with participating in the e-invoice exchange process separately. If the above mentioned Business Entity wishes to participate in the invoice exchange process as a separate unit, information on the business entity as a separate business unit should also be entered and a corresponding code should be assigned thereto.

Before entering Business Unit's name, please enter abbreviated Business Entity name so that the same Business Unit in the user register could be published under the full name of the Business Unit.

1. Business Unit Name	<input type="text"/>															
Type of Business Unit Code <sup>2</sup>	<input type="checkbox"/> GLN		<input type="checkbox"/> JUS		<input type="checkbox"/> Internal Code											
Business Unit Code <sup>3</sup>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>						
City/town, street address and no.	<input type="text"/>										Postal Code	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2. Business Unit Name	<input type="text"/>															
Type of Business Unit Code <sup>2</sup>	<input type="checkbox"/> GLN		<input type="checkbox"/> JUS		<input type="checkbox"/> Internal Code											
Business Unit Code <sup>3</sup>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>						
City/town, street address and no.	<input type="text"/>										Postal Code	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3. Business Unit Name	<input type="text"/>															
Type of Business Unit Code <sup>2</sup>	<input type="checkbox"/> GLN		<input type="checkbox"/> JUS		<input type="checkbox"/> Internal Code											
Business Unit Code <sup>3</sup>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>						
City/town, street address and no.	<input type="text"/>										Postal Code	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4. Business Unit Name	<input type="text"/>															
Type of Business Unit Code <sup>2</sup>	<input type="checkbox"/> GLN		<input type="checkbox"/> JUS		<input type="checkbox"/> Internal Code											
Business Unit Code <sup>3</sup>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>						
City/town, street address and no.	<input type="text"/>										Postal Code	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

<sup>2</sup> For the purpose of unique and unambiguous identification of the business unit, please mark one of the three provided type options with an "X".

<sup>3</sup> Please complete the field in accordance with the code type selected and marked above. GLN - 13-digit identification number assigned by GS1; JUS - 14-digit number assigned by the Croatian Bureau of Statistics; internal code – alphanumeric code assigned by the company itself, with up to 13 digits.

In \_\_\_\_\_, on \_\_\_\_\_

\_\_\_\_\_  
Name and surname of the authorized representative

\_\_\_\_\_  
Signature of the authorized representative

**To be filled in by FINA employee**

Date

Signature

Stamp

**Information to the respondent about the processing of personal data collected by Application to Register a Company with Multiple Business Units for e-Invoice service**

Head of Personal Data Processing: Financial Agency (cro. Financijska Agencija – Fina), Ulica grada Vukovara 70, 10 000 Zagreb, OIB: 85821130368, [info@fina.hr](mailto:info@fina.hr) / info phone 0800 0080.

Fina Personal Data Protection officer contact information: [dpo@fina.hr](mailto:dpo@fina.hr)

Personal data collected by this Application to Register a Company with Multiple Business Units for e-Invoice service are processed only for the purposes of registration and access to Fina elnvoice service and are relevant for the realization of the contract in which the respondent is a party.

The recipient of personal data is FINA. The personal data collected by this Application to Register a Company with Multiple Business Units for e-Invoice service are not available to other recipients.

Personal data will be kept for 12 years from the moment of service cancellation or the moment of certificate expiration, including given service-using rights.

A person to whom personal data are related to, has the right to demand from FINA an access, correction, deletion, transfer and limitation of data processing and to file a complaint against the related personal data processing, assuming that the prescribed conditions are fulfilled.

The request for foregoing rights will be submitted in written form to the designated FINA business units whose list is published on internet adress: [www.fina.hr](http://www.fina.hr).

The Respondent may file an objection to personal data processing to the supervisory entity – Personal Data Protection Agency (cro. Agencija za zaštitu osobnih podataka), Selska cesta 136, Zagreb, [azop@azop.hr](mailto:azop@azop.hr), [www.azop.hr](http://www.azop.hr)